

**Argyll and Bute Council**  
**Comhairle Earra Ghaidheal agus Bhoid**

**Customer Services**  
**Executive Director: Douglas Hendry**



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31 May 2011

## **NOTICE OF MEETING**

A meeting of the **BUTE AND COWAL AREA COMMITTEE** will be held in the **CASTLE HOUSE, CASTLE GARDENS, DUNOON** on **TUESDAY, 7 JUNE 2011** at **10:00 AM**, which you are requested to attend.

Douglas Hendry  
Executive Director - Customer Services

## **BUSINESS**

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
  - (a) Minute of Meeting of 5th April 2011 (Pages 1 - 6)
  - (b) Minute of Meeting of 17th May 2011 (Pages 7 - 8)
- 4. CHIEF EXECUTIVE'S**
  - (a) Area Scorecard (Pages 9 - 12)
- 5. CUSTOMER SERVICES**
  - (a) Verbal Report on Dunoon - Gourock Ferry Service
  - (b) Commemorative Plaque Castle Gardens (Pages 13 - 16)
  - (c) Membership of Bute CHORD Project Board (Pages 17 - 18)

## **6. PUBLIC AND COUNCILLOR QUESTION TIME**

## **7. DEVELOPMENT & INFRASTRUCTURE SERVICES**

- (a) Verbal Update on Milton Burn Flood Prevention Schemes

### **EXCLUSION OF THE PRESS AND PUBLIC**

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraph is:-

**E1 - Paragraph 9** Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

## **8. EXEMPT ITEMS**

- E1** (a) Castle House Museum (Pages 19 - 20)
- E1** (b) Ground, Pilot Street, Dunoon (Pages 21 - 24)
- E1** (c) Kiosk, The Meadows, Rothesay (Pages 25 - 28)
- E1** (d) Pit Stop Diner, Dunoon Stadium - report to follow

## **BUTE & COWAL AREA COMMITTEE**

Councillor Robert Macintyre  
Councillor Alister McAlister  
Councillor James McQueen  
Councillor Ron Simon  
Councillor Dick Walsh

Councillor Bruce Marshall (Chair)  
Councillor Alex McNaughton  
Councillor Len Scoullar (Vice-Chair)  
Councillor Isobel Strong

Contact: Eilidh FitzPatrick, Area Governance Assistant, 01369 707135

**MINUTES of MEETING of BUTE AND COWAL AREA COMMITTEE held in the EAGLESHAM HOUSE, MOUNTPLEASANT ROAD, ROTHESAY on TUESDAY, 5 APRIL 2011**

**Present:** Councillor B Marshall (Chair)

Councillor A MacAlister	Councillor J McQueen
Councillor A McNaughton	Councillor L Scoullar
Councillor R Macintyre	Councillor I Strong

**Attending:** Shirley MacLeod, Area Governance Manager  
 Stephen Doogan, Area Governance Officer  
 Jim Smith, Head of Roads & Amenity Services  
 Douglas Blades, Public Transport Officer  
 Liz Marion, Community Development Officer  
 Fiona Johnston, Quality Improvement Officer  
 Mark Lodge, Statutory Planning Officer  
 Paul Convery, Planning/Development Officer  
 Caroline Sheen, Estates Surveyor  
 Inspector Gordon Anderson, Strathclyde Police

### 1. APOLOGIES

Apologies for absence were intimated on behalf of the following:-

Councillor Ron Simon  
 Councillor J R Walsh  
 John Duncan, Area Children's Manager  
 Chief Inspector Mosley, Strathclyde Police

The Committee wished to forward their best wishes to Councillor Walsh on his recent illness and wished him a speedy recovery.

### 2. DECLARATIONS OF INTEREST

None

The Chairman ruled and the Committee agreed, in terms of Standing Order 3.2.2 that reports regarding the 485 Bus Service, Site at Collumshill Terrace and the Proposed Lease Extension (Dunoon & District Angling Club), dealt with at items 4(e), 9(b) and 9(c) of this minute, be taken as matters of urgency due to decisions being needed before the scheduled Area Committee meeting in June.

### 3. MINUTES

#### (a) MINUTES OF AREA COMMITTEE OF 1ST FEBRUARY 2011

The Minutes of the meeting of the Area Committee held on 1<sup>st</sup> February 2011 were approved as a correct record.

**4. CUSTOMER SERVICES**

**(a) VERBAL REPORT ON DUNOON - GOUROCK FERRY SERVICE**

The Committee heard a verbal update from the Area Governance Manager on the Gourock/Dunoon Ferry Service. She advised that the tender process was underway and the outcome would be known in May.

Decision

The Committee noted the details provided on this matter.

**(b) CRUACH MHOR AND CLACHAN FLATS WIND FARM TRUSTS**

Members heard from the Area Governance Manager on the work of both the Cruach Mhor and Clachan Flats Wind Farm Trusts.

Decision

The Committee noted the details provided on this matter.

(Reference: Report by the Area Governance Manager dated 10<sup>th</sup> March 2011 – submitted)

**(c) PA23 BUSINESS IMPROVEMENT DISTRICT**

Members heard from the Area Governance Manager on a request made by the PA23 Business Improvement Steering Group for a Member of the Bute and Cowal Area Committee to be a member of the Steering Group.

Decision

The Committee unanimously decided Councillor Marshall should be the Member of the Bute & Cowal Area Committee to be the member of the Steering Group.

(Reference: Report by the Area Governance Manager dated 25<sup>th</sup> March 2011 – submitted)

**(d) AREA PLAN**

Members heard from the Area Governance Manager on the progress made by services in delivering the agreed Bute & Cowal Area Plan.

Decision

The Committee agreed:-

- i. To note the progress made by services in financial year 2010/11 in delivering the agreed Area Plan for Bute and Cowal.
- ii. The Area Governance Manager would make the required

- changes to the Area Plan and circulate this to Members.
- iii. A scorecard which reflects the amendments to the plan will be submitted to the June Area Committee for discussion and agreement.
- iv. A report on the Kiosk at the Meadows in Rothesay should come to the June Area Committee.

(Reference: Report by the Area Governance Manager – submitted)

**5. COUNCIL SUPPORTED BUS SERVICE 485 : PROPOSAL TO TERMINATE MOST JOURNEYS AT GLENFINART**

Members heard from the Public Transport Officer on the Council's supported bus Service 485 and the proposal to terminate most of these journeys at Glenfinart due to the unsuitability of the Sligrachan terminus turning area and the minimal use made of the service beyond Glenfinart.

Decision

The Committee agreed that with the exception of two journeys on schooldays only, all journeys on Council funded bus service 485 which currently terminate at Sligrachan will in future terminate at Glenfinart.

(Reference: Report by the Head of Facility Services – tabled)

**6. COMMUNITY SERVICES**

**(a) PRIMARY SCHOOL REPORTS**

The Committee heard from the Quality Improvement Officer on the achievements of the primary schools in Bute and Cowal in school session 2009/10.

Decision

The Committee noted the excellent work being undertaken in the local primary schools and commended the pupils and staff for these outstanding achievements.

(Reference: Report by the Quality Standards Manager – submitted)

**(b) GRANTS TO THIRD SECTOR 2010/11**

The Community Development Officer spoke on the recommendation for the award of Third Sector Grants and the Committee considered and determined the Third Sector Grants as follows:-

<b>Events and Festivals Grants</b>	<b>Project Costs</b>	<b>Grant Awarded</b>
Bute Agricultural Society	£11705	£720 underwrite
Bute Connections	£12350	£900
Bute Youth Project	£42500	£3600 pending clearance by finance

CLASP (Cowal Local Action for Special Projects)	£11260	£3000 pending clearance by finance
Cowal Fiddle Workshop	£4200	£1080
Cowal Indoor Bowling Club	£1500	£720
Cowal Walking Festival Association	£11760	£1000
Dunoon and Cowal Youth Project	£22500	£6750 pending clearance by finance
Dunoon MOD 2012	£12200	£5490 pending clearance by finance
Girl Guiding Argyll	£4850	£160
Innellan & Toward Family Centre	£1140	£810
Isle of Bute Jazz Festival	£31950	£3000 pending clearance by finance
Kirn Gala Committee	£3665	£1280
Lochgoilhead Bowling Club	£1505	£682
Patchwork 2-5 Group	£1040	£470

(Reference: Report by the Community Development Manager – submitted)

## 7. PUBLIC AND COUNCILLOR QUESTION TIME

Inspector Gordon Anderson updated members on the activities Strathclyde Police have been working on in recent months. Inspector Anderson advised that due to the retirement of PC Stewart they have a new officer starting in May. He further advised that a civilian post will also be advertised. Strathclyde Police have been working with Trading Standards on tobacco test purchasing in the area. Inspector Anderson said that there are a pair of Sea Eagles on the Island and the Police are on the alert for Wildlife crime.

Councillor Scoullar asked how the new shifts were working and if there would be a new Campus Officer and Inspector Anderson gave advice.

## 8. DEVELOPMENT & INFRASTRUCTURE SERVICES

### (a) MILTON BURN FLOOD PREVENTION SCHEMES

Members heard a verbal update from the Area Governance Manager on the Milton Burn Flood Prevention Scheme

#### Decision

The Committee noted the details provided.

### (b) LOCAL DEVELOPMENT PLAN - MAIN ISSUES REPORT

Members heard from the Statutory Planning Officer and the Planning/Development Officer on the Main Issues Report, the first formal stage of the emerging Local Development Plan.

#### Decision

The Committee agreed:-

- i. To approve the Main Issues Report as a basis for public consultation and delegate the Development Policy Manager to submit the Main Issues Report to the Council's Executive for final approval and then the Scottish Ministers.
- ii. To delegate to the Development Policy Manager to undertake the Main Issues Report public consultation in line with the statutory requirements and the Participation Statement as set out in the latest version of the Development Plan Scheme.

(Reference: Report by the Development Policy Manager – submitted)

## 9. EXEMPT ITEMS

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following items of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 9 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

(a) **ARDBEG AND PORT BANNATYNE SEWERAGE SCHEME, PUMPING STATION NO 1, SALE OF GROUND TO SCOTTISH WATER - MARINE ROAD, PORT BANNATYNE - REPORT TO FOLLOW**

Members heard from the Estates Surveyor on the sale of Ground at Ardbeg and Port Bannatyne.

Decision

The Committee agreed to point 2.1 i and ii of the supplementary report by the Executive Director of Customer Services.

(Reference: Report by the Executive Director of Customer Services dated 5<sup>th</sup> April 2011 – tabled)

(b) **SITE COLLUMSHILL TERRACE, ROTHESAY**

Members heard from the Estates Surveyor on the interest received in respect of a site at Collumshill Terrace, Rothesay.

Decision

The Committee agreed to point 2.1(a) i and ii of the report by the Executive Director of Customer Services.

(Reference: Report by the Executive Director of Customer Services dated 1<sup>st</sup> April 2011 – tabled)

(c) **PROPOSED LEASE EXTENSION, DUNOON AND DISTRICT ANGLING CLUB**

Members heard from the Estates Surveyor on a request received from the Dunoon & District Angling Club to extend their lease.

Decision

The Committee agreed to point 2.1 of the report by the Executive Director of Customer Services.

(Reference: Report by the Executive Director of Customer Services dated 1<sup>st</sup> April 2011 – tabled)



**MINUTES of MEETING of BUTE AND COWAL AREA COMMITTEE held in the EAGLESHAM HOUSE, MOUNTPLEASANT ROAD, ROTHESAY on TUESDAY, 17 MAY 2011**

**Present:** Councillor B Marshall (Chair)

Councillor A MacAlister	Councillor L Scoullar
Councillor A McNaughton	Councillor I Strong

**Attending:** Shirley MacLeod, Area Governance Manager  
Stephen Doogan, Area Governance Officer  
Roy Alexander, Estates Surveyor

### **1. APOLOGIES**

Apologies for absence were intimated on behalf of the following:-

Councillor R Macintyre  
Councillor J McQueen  
Councillor R Simon  
Councillor J R Walsh

### **2. DECLARATIONS OF INTEREST**

None

### **EXEMPT PARAGRAPH**

The Committee resolved in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 9 respectively of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

### **3. EXEMPT ITEM**

#### **(a) FORMER STEAMER ENQUIRY OFFICE, DUNOON PIER**

Members heard from the Estates Surveyor on the outcome of the recent marketing campaign in respect of the former Steamer Enquiry Office at Dunoon Pier.

#### Decision

The Committee agreed to point 2.1 of the report by the Executive Director of Customer Services.

(Reference: Report by the Executive Director of Customer Services dated 17<sup>th</sup> May 2011 – submitted)

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**ARGYLL AND BUTE COUNCIL****BUTE & COWAL AREA COMMITTEE****CHIEF EXECUTIVE'S / IMPROVEMENT AND HR****07 JUNE 2011**

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**AREA SCORECARD**

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**1. SUMMARY**

1. The Planning & Performance Management Framework (PPMF) defines a requirement for Area Scorecards which enable scrutiny of the Area Plans and of Service Performance at area level.

**2. RECOMMENDATIONS**

1. The Area Committee approves the overall format of the attached scorecard.
2. The Area Committee gives guidance about the detailed selection of Key Performance Indicators (KPIs) in the scorecard. This to be an ongoing activity as use of the scorecard develops.
3. The Area Committee requires that the officers named in the Area Plan provide regular updates via the Pyramid system including the creation of new Performance Indicators (PIs) if necessary. This work to be driven by Services and facilitated by Improvement and HR staff as appropriate.
4. The Area Committee uses the scorecard to review progress and performance within the area at each meeting.

**3. DETAIL**

1. A print of the scorecard is attached.
2. Additional detail may be viewed by 'drilling down' within the online Pyramid system.

**4. CONCLUSION**

1. Members are asked to note the content of the submitted information and approve the recommendations above.

**IMPLICATIONS**

HR	None
FINANCIAL	None
EQUALITY	None
LEGAL	None

For further information, please contact: Mike Johnston, Performance Management Officer, 01546-604307.

**B&C Area Scorecard DRAFT MAY'11**

Approved by:  Shirley MacLeod No

B&C Outcome 1 - Health & Wellbeing **R** 0 %

B&C Outcome 2 - Civic Pride

B&C Outcome 3 - People feel safe

B&C Outcome 4 - Effective use of transport

B&C Outcome 5 - Communities are involved

**Customer Feedback B&C**

No. of Surveys in period	
No. with Satisfaction above target	

Service KPIs B&C		Target		Actual	Status	Trend
AWAIT DATA - Condition of roads B&C						
Older People - B&C				Green		
Adult Protection - B&C				Green		
Learning Disability - B&C				Red		
Mental Health - B&C				Green		
Children in Care - B&C				Red		
Adult Literacy - B&C						
Business start ups supported B&C	26	35				
B&C Grants to LEADER projects in rural areas						
				£ 914,975		
% of ALL Planning Apps Processed within timescale in B&C	65.0 %	64.1 %				
% of Building Warrants Apps responded to within 20 days - B&C	80.0 %	92.4 %				
HMIE positive School Evaluations - B&C	75 %	100 %				
HMIE overall average score per inspection - B&C	75.0 %	0.0 %				

(Area & LACPG Scorecards)

(B&C LACPG Scorecard UNDER DEVELOPMENT)

(Navigate Scorecards)

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**ARGYLL AND BUTE COUNCIL  
CUSTOMER SERVICES**

**BUTE AND COWAL  
AREA COMMITTEE  
7<sup>th</sup> June 2011**

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**Commemorative Plaque in Dunoon Castle Gardens.**

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**1.0 SUMMARY**

- 1.1 This report provides Members with information regarding a commemorative plaque sited within the Castle Gardens, Dunoon.

**2.0 RECOMMENDATION**

- 2.1 Members are asked to note this information and to consider the request that the plaque be removed.

**3.0 DETAIL**

- 3.1 A number of years ago the Council were approached by the British Film Council requesting that a commemorative plaque be sited in Dunoon's Castle Gardens in remembrance of Eric Campbell, a silent film actor who, they claimed, had been born in Dunoon.
- 3.2 The plaque was duly provided and sited in the Castle Gardens.
- 3.3 It has recently come to light, following an approach made by the actor's niece, that Eric Campbell was not, in fact, born in Dunoon, but was born in England. He did have an expressed affinity for the Dunoon area, but registration searches have confirmed that he was not born in the town.
- 3.4 Given that the plaque specifically mentions Eric Campbells' birth as being in Dunoon, (see Appendix 1 attached), Members are asked to consider the request made by his family that the plaque be removed.

**4.0 CONCLUSIONS**

- 4.1 Members are asked to note the content of the submitted information.

**5.0 IMPLICATIONS**

Policy:	None
Financial:	None

Personnel: None  
Equal Opportunities: None

For further information contact: Shirley MacLeod, Area Governance Manager, Customer Services 01369 707130

Date: 31<sup>st</sup> May 2011



Commemorating the Centenary of Cinema 1996



**ERIC CAMPBELL**

The great icon of screen villainy

*Chaplin's Bogeyman*

Born in Dunoon

1878

The Scottish Film Council

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**ARGYLL AND BUTE COUNCIL      BUTE AND COWAL AREA COMMITTEE**

**CUSTOMER SERVICES**

**7 June 2011**

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**MEMBERSHIP OF BUTE CHORD PROJECT BOARD**

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**1. SUMMARY**

- 1.1 Councillor Robert MacIntyre has requested that the Area Committee appoint him as a core Member of the Bute CHORD Project Board, and this matter is before the Area Committee for determination.

**2. RECOMMENDATION**

- 2.1 The Area Committee consider appointing Councillor Robert MacIntyre as a core Member of the Bute CHORD Project Board.

**3. BACKGROUND**

- 3.1 Attached as appendices one is a copy of the minute of the meeting of the CHORD Programme Management Board of 20<sup>th</sup> March 2009. Members' attention is drawn in particular to paragraphs 2.2 which agreed Area Committees should decide which local Councillors would be core Members of Local CHORD Project Boards; and 2.4 which records that the Leader and then Depute Leader, Councillor Robert MacIntyre would not be part of the core membership of the respective local Project Boards within their area, because of their positions as Leader/Depute Leader.
- 3.2 Councillor MacIntyre has demitted office as Depute Leader, and has requested that he should be appointed as a core Member of the Bute CHORD Project Board as one of the three Bute local Members.
- 3.3 The current composition of the Bute Project Board is as follows –

Core Members	Councillor Len Scoullar
	Councillor Isobel Strong
	Sandy Mactaggart, Link Director
Non Core Members	Dara Parsons, Historic Scotland
	Frank Baxter, Bute Community Council
	Peter Timms, Bute Beyond 2000
	Gordon Sutherland, Bute Advice Centre
	John McGhee, Bute Community Land Company

	Bridget Paterson, Discover Bute Heritage Landscape Partnership
	Peter McDonald, Fyne Homes
	Rosie Fraser, Prince's Regeneration Trust
	Shirley MacLeod, Area Governance Manager
	Donald McKinnon, Senior Accountant
	James McMillan, Leisure Services Manager
	Nicola Debnam, CHORD Programme Manager
	Audrey Martin, Senior Planning Development Manager
	Lorna Pearce, Townscape Heritage Initiative Project Officer
	Jim Anderson, Performance Manager

3.4 The Area Committee is invited to agree to Councillor MacIntyre's request.

#### 4. CONCLUSION

4.1 It is open to the Area Committee to consider, and accede to Councillor MacIntyre's request.

Executive Director – Customer Services  
17 May 2011

#### 5. IMPLICATIONS

*Policy:* Appointment of core Project Board Members is within the remit of the Area Committee.

*Finance:* None.

*Personnel:* None.

*Legal:* None.

*Equal Opportunities:* None.

For further information please contact:

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